

Types of Contact for Vendor Case Recordings
Definitions

Private Provider - Face To Face with Client-This is used when a person directly involved in case management makes actual, physical face to face contact with the designated person[s]. Incidental contacts with persons who are not recurring, and who are not significant parts of the case, do not need to be added to the case.

Private Provider - Family/sibling Visitation-Face to Face-This is used when a client visits with a sibling or other family member (such as a parent or other relative) and a case manager or other case management staff who meet the requirements for face to face are also present for the visit.

Private Provider - Family/sibling Visitation NOT Face to Face ”This may be used when contract provider staff other than the assigned caseworker supervises the contact or visit or when the visits are unsupervised (e.g., home passes, weekend visits, foster parent supervises or coordinates, etc.)”